

Minutes of the Meeting of the Board of Directors of SMCWD

May 14, 2026

The Board of Directors of the SMCWD met in regular session on Thursday, May 14, 2026, at 6097 Bennett Valley Road in Santa Rosa, Sonoma County, California. The meeting was called to order at 1:07 p.m. by the President of the Board of Directors, Tom Cronin

Roll Call / Minutes:

Directors present: Tom Cronin, Susan Dove, Nancee Fox, Laurel Christensen (via phone) and Ron Cowley

Directors absent: None

Staff and Guests present: Kristine Adams (New GM)

M/s/c Directors Dove/Fox to approve the minutes of the board meeting of March 12, 2026.

Cowley; Aye Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Public Comment: None.

Superintendent's Report:

Director Cowley spoke with John Schoettler and received a verbal estimate from him of \$1,500 to apply Linseed Oil to the 2 tanks.

M/s/c Directors Cowley/Dove to approve Linseed Oil estimate.

Cowley; Aye Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent :0

Director Cowley flushed the lines, hydrants and blew out the valves on 4/7/2026 and did some weed eating around the area.

Three customers off Crane Canyon are going in together to have new lines installed on customer side. Director Cowley stated that he will be present when the installation happens.

General Manager's Report:

The financials for (March and April) were sent with the agenda. Director Christensen reviewed the bank statements and financial reports prior to the meeting, and the bank statements were initialed at the meeting by President Cronin. Director Christensen asked Kristine to provide voided check numbers; 9001, 9002, 9004, 9008, 9009 and 9011. These voided checks were presented at the meeting.

M/s/c Directors Christensen/Fox to approve all financials.

Cowley; Aye Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye

Ayes: 5 Noes: 0 Abstain: 0 Absent :0

Director's Report:

Review Audit Bid Proposals

Three proposal were received and mailed to all board members for review. The standout proposal came from Bloomberg & Griffin for \$5,000 to cover the two-year audit. The Board has agreed to go with this proposal.

Minutes of the Meeting of the Board of Directors of SMCWD May 14, 2026

M/s/c Directors Christensen/Dove to approve Bloomberg & Griffin Audit Proposal.
Cowley; Aye Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent :0

The Board reviewed the bid from Gomez Tree Care in the amount of \$1,000 to have the unsafe oak tree removed and hauled away but attention was diverted to another tree by back up well on Venado in worse shape leaning on our side from across the fence. Both trees will continue to be monitored for now.

Old Business:

Director Cowley reported that a survey for Cross Connection runs from \$1,300 to \$1,500. Director Cowley provided a sample of Cross Connection Control Ordinance that was handed out to all Board member for them to review. We will continue to discuss Cross Connection Plan. In the meantime President Cronin volunteered to write up a letter to be mailed to all customers informing them of what will be coming down the pike. The process will be: President Cronin's letter, survey to customers (Director Cowley will get this sample survey), hire a company to do the survey and then send it off to the State.

State Inspection report that was done July 31, 2025 is still outstanding.

New Business:

Lepori Enterprises aka Steve Lepori was hired as our new Water Operator as of May 1, 2026. Tentative paperwork was filled out and a proper agreement is being reviewed by Director Cowley and President Cronin. Once approved this will be sent to Steve for signature. The Monthly fee is \$100.00 weekly and \$100 per hour for extra duties not part of the agreement.

M/s/c Directors Cowley/Cronin to approve the motion of hiring Lepori Enterprises
Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye Cowley; Aye
Ayes: 5 Noes: 0 Abstain:0 Absent: 0

Kristine researched Cyber Security Insurance through JPIA and the per year cost would be between \$100-\$175 starting in our new fiscal year 7/1/2026.

M/s/c Directors Fox/Dove to approve the motion to purchase Cyber Security Insurance.
Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye Cowley; Aye
Ayes: 5 Noes: 0 Abstain:0 Absent: 0

Raising water rates and spending plan/actual fiscal year beginning 7/1/2026 will be put on hold for 30 days until Kristine is able to meet with Director Christensen on the process of this report and to get Director Cowley's input on the capital improvements. This meeting will happen in June.

The underground valve at Black Knight that needs to be raised could be a job for Steve Lepori. Director Cowley will talk with him and get an estimate.

The customer who installed fire suppression system on Aberdeen did nothing wrong. Director Cowley will talk with him to see if he installed a tank.

Resolution #2026.05.14 change of signers on LAIF accounts to include Tom Cronin (President), Laurel Christensen (Vice President) and Kristine Adams (GM)

M/s/c Directors Fox/Dove to approve the motion on changing signers.
Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye Cowley; Aye
Ayes: 5 Noes: 0 Abstain:0 Absent: 0

Minutes of the Meeting of the Board of Directors of SMCWD
May 14, 2026

M/s/c Directors Cowley/Cronin to adjourn the meeting at 2:19 p.m.
Cowley; Aye Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

<u>Tam Allen</u>	<u>7/9/26</u>	<u>Kristine Adams</u>	<u>7/9/26</u>
SMCWD	Board President	SMCWD	General Manager
	Date		Date