

Minutes of the Meeting of the Board of Directors of SMCWD July 9, 2026

Director's Report:

The Spending plan for Fiscal Year 7/1/2026-6/30/2027 was presented to the board. Once signed it will be emailed to the Auditor Controller Treasurer Tax Collector of Sonoma County for their record.

M/s/c Directors Cronin/Christensen to approve the Spending Plan 2026-2027
Cowley; Aye Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

A Capital Improvement Plan was reviewed at the meeting, and all Board Members will take a look and come back with any input.

The Engagement Letter from Blomberg & Griffin Accountancy Corporation was signed today by President Cronin and GM Adams for audit years ended June 30, 2025, and 2026. This will be emailed later today.

There were old unused SMCWD checks that were no longer compatible with Quickbooks that needed to be destroyed.

M/s/c Directors Dove/Christensen to approve the motion to destroy old SMCWD checks
Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye Cowley; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Old Business:

Director Cowley provided a sample of Cross Connection Control Ordinance that was handed out to all Board member for them to review at the last board meeting. Vice President Christensen read the ordinance sample and had a word change in Section IV. Kristine will prepare the Cross Connection Control Ordinance to be added to the Rules and Regulations. Once she has it prepared the board will have to approve the new Ordinance. In the meantime, President Cronin is drafting a letter to be mailed to all customers informing them of what will be coming down the pike. The process will be: President Cronin's letter along with the survey to customers regarding Cross Connection Control, hire a company to analyze the survey and then send it off to the State.

State Inspection report that was done July 31, 2025 is still outstanding.

New Business:

California Assembly Bill 1637 (AB 1637) All Public facing websites and email domains operated by CA Local Government Agencies (including special districts) will need to transition to domains ending in .GOV by January 1, 2029. The time frame for special districts is extended to January 1, 2031. After discussing this we agreed to input this information into ChatGPT to give the best recommendation. It is a big undertaking. Kristine will forward the PDF version of the ChatGPT conversation to all Board members for further conversations.

Emerging Contaminate Funding email and fact sheet was presented at the meeting and we all agreed that Kristine will investigate the application and see what it entails.

SB 827 is mandatory class in Fiscal & Financial Training for ALL elected and appointed officials. This training along with Sexual Harassment and Ethics Training are a requirement every two years to be completed. ACWA JPIA offers these seminars online at no charge. Kristine will figure out the process for each Board member to log in and attend these online classes.

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Additional hourly fee of \$65.00 paid to GM Adams for billing management software conversion through Quickbooks from current manual process. Not to exceed 32 hours.

M/s/c Directors Cronin/Dove to approve GM Adams additional hourly fee for software conversion
Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye Cowley; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Application for new service was submitted to the Board by Gerardo Guzman for service at 5680 Inverness Ave Santa Rosa, California. Mr. Guzman included a check for \$22,500.00

M/s/c Directors Fox/Christensen to approve Application for new Water Service to the Guzman's
Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye Cowley; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Cowley/Fox to adjourn the meeting at 2:51 p.m.
Cowley; Aye Fox; Aye Dove; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

 _____ SMCWD Board President	9-10-26 _____ Date	 _____ SMCWD General Manager	9/10/26 _____ Date
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