

Minutes of the Meeting of the Board of Directors of SMCWD September 16, 2025

The Board of Directors of the SMCWD met in regular session on Tuesday, September 16, 2025, at 6097 Bennett Valley Road in Santa Rosa, Sonoma County, California. The meeting was called to order at 1:07 p.m. by the President of the Board of Directors, Tom Cronin

Roll Call / Minutes:

Directors present: Tom Cronin, Chris Ary, Nancee Fox, Laurel Christensen and Ron Cowley

Directors absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Fox/Christensen/ to approve the minutes of the board meeting of July 8, 2025.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Public Comment: None.

Superintendent's Report:

Director Cowley reported that he received a phone call from John Tarrant's wife who had very little water. Cowley investigated and found that there was water going to their meter. As a courtesy, he opened their air valve and released a lot of air. That solved the problem.

President Cronin and Operator Hansen tried to flush the standby well with Cronin's water pressure machine and hose. The fitting was too large to get into the area it needed to go. President Cronin will make some modifications to the fitting and try again on Tuesday the 30th.

General Manager's Report:

The financials for (July and August) were sent with the agenda. Director Christensen reviewed the bank statements prior to the meeting and they were initialed at the meeting.

M/s/c Directors Christensen//Ary to approve all financials.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent :0

Director's Report:

Director Cowley has not heard from Parks Electric. He feels that even if the insurance company denies the claim, Parks Electric should be responsible for reimbursing SMCWD for some of the expenses.

Director Christensen reported that she and Director Fox were contacted by the county in regards to their positions on the board that expire this year. In the past our directors have not physically gone to the county offices to renew their terms. There is a new supervisor for our district that wants to meet the elected officials in her district. Both SMCWD directors will be contacted to do a zoom interview. Supervisor Hermosio plans to reach out to the directors that are in seats that will expire in 2027.

Director Christensen reported that she was given a quote for a two year audit period. The quote was \$8,000. The quote for a three-year audit period was \$20,000. So a five-year audit would be in excess of \$20,000. She feels the five year audit period was not a good option for SMCWD but is still planning to get more information.

Minutes of the Meeting of the Board of Directors of SMCWD

September 16, 2025

Old Business:

Director Cowley met with 2nd Generation and Crandall Roofing to look at the reroofing of the Perth tank job. Second Generation gave him a quote of \$4,800. Crandall Roofing was not interested in the job. Capstone Roofing was contacted and they were not interested either. North Bay Roofing is looking at the job on Thursday, September 18th.

M/s/c Directors Christensen/Ary to award the job to 2nd Generation if their bid is lower than the pending bid from North Bay Roofing.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

GM reported that the Cross Connection requirements are starting to be enforced by the state. GM needs to complete a Cross-Connection Control Plan by February 1, 2026 and hazard assessments have a deadline of July 1, 2027. A bid was obtained from RH & Sons for a hazard assessment. Their bid is a minimum of \$675 and a not to exceed amount of \$9,000. The hourly rate quoted is \$225.

GM reported that she has not received a report from the state on their findings during the July 30th inspection. The inspectors did state that the high levels of iron and manganese in our water will be an issue that we will have to address in the near future. One option is to install and maintain filtration at the pump house yard. Another option is to test the water yearly at each residence to ensure that the iron and manganese levels are acceptable. More details may be included in the inspection report once received.

New Business:

GM sent a proposed contract for AJ Prolo dba Water Squared with the other agenda items. AJ has indicated that he is only willing to provide service to us for less than a year. SMCWD needs to be planning for when that occurs. GM got a bid from Jerry and Don's for comparison. The monthly fee was quoted at \$1,285 with an hourly rate of \$165 per hour.

M/s/c Directors Christensen/Fox to approve the contract with Water Squared for \$725 per month and \$115 per hour for extra duties not part of the monthly fee.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The board discussed the future operations of SMCWD and the costs associated with them. The water rates will need to be increased to cover the costs of future operations. The audit fee will at least double, new requirements for Cross Connections, new filtration requirements for iron and manganese. The base rate was last increased in 2016 to \$50. Today's inflation rate chart shows \$68.37.

The contract with Water Squared does not cover all of the tasks currently performed by Operator Hansen and Director Cowley. Director Cowley is very familiar with the system and has volunteered a lot of hours.

M/s/c Directors Christensen/Ary to pay Director Cowley \$50 per hour. Director Cowley will complete a service report to document the task and the time spent on it. The Service Report shall be reviewed by Director Christensen to provide some internal control.

Cowley; Abstain Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

M/s/c Directors Cowley/Ary to adjourn the meeting at 3:01 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

 11/13/25 
SMCWD Board President Date SMCWD General Manager Date