

Minutes of the Meeting of the Board of Directors of SMCWD
May 13, 2025

The Board of Directors of the SMCWD met in regular session on Tuesday, May 13, 2025, at 6097 Bennett Valley Road in Santa Rosa, Sonoma County, California. The meeting was called to order at 1:12 p.m. by the President of the Board of Directors, Tom Cronin

Roll Call / Minutes:

Directors present: Tom Cronin, Chris Ary, Nancee Fox, Laurel Christensen and Ron Cowley

Directors absent: None

Staff and Guests present: Janice Jonson (GM) and Tom Tomich. Everyone introduced themselves and gave a little history about themselves.

M/s/c Directors Christensen/Fox to approve the minutes of the board meeting of March 11, 2025.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Abstain Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

Public Comment: None.

Superintendent's Report:

Director Cowley reported that the well work has been completed.

Today Operator Hansen determined that one of the booster pumps was non-functional. Director Cowley and Operator Hansen will install the extra booster pump tomorrow morning.

Operator Hansen cannot complete a well test on the standby well. There is blockage at the static level that restricts the probe from going any deeper. He is looking for something slender and about 10 feet long to put down the well to try to break up any built-up from iron and manganese.

Director Christensen inquired about the reimbursement from Parks Electric. Parks Electric has filed a claim with his insurance company. Additional information and pictures were submitted. The insurance company has not acted on the claim yet.

General Manager's Report:

The financials for (March and April) were sent with the agenda. Director Christensen reviewed the bank statements prior to the meeting and they were initialed at the meeting.

The GM asked Director Ary if there were a lot of meters that had a lot of dirt inside making it hard to read the meters. He indicated there are a few. The GM asked him to indicate them on the next meter read sheet. Director Cowley volunteered himself and Operator Hansen to remove the dirt.

M/s/c Directors Christensen//Fox to approve all financials.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Director's Report:

Director Christensen reported that she still has not heard back from the County in regards to changing our audit period.

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Old Business:

The GM stated that the purchase of new accounting software should be deferred. The direction of the SMCWD operations is unknown at this time. Once the operator leaves, we may hire a company to perform the administrative duties as well as the operational.

The board decided that President Cronin and Director Cowley will be a committee who will research the options on how to fill this operator position. They both have people they will contact that might be interested.

New Business:

GM reported that Jake from RH & Sons performs Cross Connection surveys and will give us a bid. We have not received it yet. He stated that the deadline is supposedly going to be extended past the current July 1 deadline.

A copy of the property schedule was provided to the directors in the board package. GM stated that if our assets are not listed on the schedule, they are not covered. GM had the operator look it over and he did not have anything to add.

M/s/c Directors Cowley/Christesen to approve a resolution for a consolidated election on November 4, 2025.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Christensen/Fox to approve a resolution to change our election of director terms from odd years to even years in order to save money by consolidating with general statewide elections.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Christensen/Fox to approve the 2025 -2026 spending plan of \$74,000 in revenues and \$74,000 in expenditures.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Cowley/Christensen to adjourn the meeting at 2:55 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

 SMCWD General Manager	7/8/25 BP Date	 SMCWD Board President	7/8/25 GM Date
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