

Minutes of the Meeting of the Board of Directors of SMCWD

March 11, 2025

The Board of Directors of the SMCWD met in regular session on Tuesday, March 11, 2025, at 6097 Bennett Valley Road in Santa Rosa, Sonoma County, California. The meeting was called to order at 1:10 p.m. by the Vice President of the Board of Directors, Laurel Christensen

Roll Call / Minutes:

Directors present: Chris Ary, Nancee Fox, Laurel Christensen and Ron Cowley

Directors absent: Tom Cronin

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Fox/Ary to approve the minutes of the board meeting of January 14, 2025.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Public Comment: None.

Superintendent's Report:

Director Cowley reported that all the lines were flushed. The water cleared up really fast. He believes it is due to the tanks being cleaned.

Operator Hansen and Director Cowley changed the meter at 5570 Inverness.

The fire hydrant at the bottom of Inverness is getting covered with dirt from above it.

The reimbursement from Parks Electric is still pending. Parks Electric has filed a claim with his insurance company.

General Manager's Report:

The financials for (January and February) were sent with the agenda. Director Christensen reviewed the bank statements prior to the meeting and initialed them at the meeting.

The GM reported that her computer is old and starting to malfunction at times. She added the Sage software to her laptop as a backup in case the computer crashes. There is a possibility that new software will need to be purchased. VP Christensen will contact an associate CPA to get their opinion on Sage vs Quickbooks and desktop version vs online version. The current software was purchased in 2019 as a desktop version for \$322.35.

M/s/c Directors Christensen/Ary to approve all financials.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent :1

Director's Report:

Director Christensen reported that she had not heard back from the County in regards to changing our audit period.

Old Business:

None.

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New Business:

Director Cowley reported that he and Operator Hansen tried cleaning the active well to increase the gpm but that did not help. The GM requested quotes from two companies to investigate the issue. The directors were given the quote from Jerry and Don's along with a breakdown of the possible costs depending upon what they find when they pull up the equipment.

M/s/c Directors Fox/Ary to accept quote #15965 from Jerry and Don's Pump and Well.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: Absent: 1

A request bids to modify the valves at the top of Alta Monte was prepared and emailed to RCX and Von Renner. Neither company responded. The project has been deferred until after the well issue is resolved.

Operator Hansen's certification for distribution expires in October. He does not want to renew it. SMCWD will need to be looking for a replacement. Director Cowley stated he knows someone he could contact to see if they would be interested. President Cronin had stated in a text message prior to the meeting that he would contact someone he knows to see if they may be interested or if that person knows of someone else who might be.

M/s/c Directors Cowley/Christensen to adjourn the meeting at 2:07 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: Absent: 1

Minutes submitted by:

Approved by:

	5/13/25		5/13/25
SMCWD General Manager	Date	SMCWD Board President	Date