

## **Minutes of the Meeting of the Board of Directors of SMCWD**

### **January 14, 2025**

The Board of Directors of the SMCWD met in regular session on Tuesday, January 14, 2025, at 6097 Bennett Valley Road in Santa Rosa, Sonoma County, California. The meeting was called to order at 1:08 p.m. by the President of the Board of Directors, Tom Cronin..

#### **Roll Call / Minutes:**

Directors present: Tom Cronin, Chris Ary, Nancee Fox, and Laurel Christensen. Ron Cowley called in for the first portion of the meeting

Directors absent: none

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Christensen to approve the minutes of the board meeting of November 12, 2024.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5    Noes: 0    Abstain: 0    Absent: 0

**Public Comment:** None.

#### **Superintendent's Report:**

Director Cowley reported that the Baron residence had water accumulating in their meter box. He and Operator Hansen investigated and found a leak in our line uphill from the meter. Santiago General Engineering was contacted to make the repair. They replaced the  $\frac{3}{4}$  inch copper service line that runs from the main to Baron's meter.

Director Cowley informed the board that we need to hire someone to reconnect the float on the Inverness tank because Hansen cannot climb ladders after his hip injury. He has spoken with RH & Sons to see if they can send a guy.

The well pump has decreased its pumping pressure from 120 gpm to 80 gpm. The board was given two options moving forward. One is to try to clean the well with pelletized chemicals for around \$500 or the second option is to have the well pump serviced / replaced by a well company. The board chose to try the chemical route first and if that does improve performance, contact a well company. This may also be the reason that the PG&E bills have been a lot higher due to longer pumping time to fill the tanks.

The reimbursement from Parks Electric is still pending. Parks Electric has filed a claim with his insurance company.

Director Cowley discontinued the call at this point.

#### **General Manager's Report:**

The financials for (November and December) were sent with the agenda. Director Christensen reviewed the bank statements prior to the meeting and initialed them at the meeting.

An invoice for the repairs done on the Foster residence was placed in their mailbox recently.

The mailbox has not been replaced because the GM taped a plastic bag inside and that seems to have helped to keep the mail dry.

M/s/c Directors Christensen/Cronin to approve all financials.

Cowley; Absent Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 4    Noes: 0    Abstain: 0    Absent: 1

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**Director's Report:**

Director Christensen reported that she provided our current audit report to Erik Rouser at the County and he stated he would assign it to his team.

**Old Business:**

None.

**New Business:**

GM was contacted by three customers this period questioning their usage and invoice totals. Chris Clark was inquiring about an adjustment. He was directed to our website for our policy and GM has not been contacted again. The Franco-Barragan residence had a faulty meter and it has since been changed and their bill was adjusted to average usage for the same period. The Whitaker residence had over 91,000 gallons registered on their meter and the house is vacant. It is most likely that the prior reading was erroneous because it was extremely low compared to prior years. GM is still correspondingly with the owner and adjusted the amount due by shifting some of the 91,000 gallons to the prior period which avoids billing at the highest tier rate.

A bid to modify the valves at the top of Alta Monte was reviewed. The bid includes adding 6" riser pipe and concrete collars on both valves. Relocate the water box for one valve and pave an extended portion of the roadway to protect the water boxes. The board would like at least one more bid.

The oath of office pledges were completed.

Director Ary made a motion to write off the uncollectible balance of \$34.83 due from the Phillips residence. GM has contacted the realtor with no reply, emailed the invoice to Phillips and no response. Motion seconded by Director Christensen.

Cowley; Absent Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 4 Noes: 0 Abstain: Absent: 1

M/s/c Directors Cronin/Ary to adjourn the meeting at 3:16 p.m.

Cowley; Absent Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 4 Noes: 0 Abstain: Absent: 1

Minutes submitted by:

*Vanice Johnson* 3/11/25 *Daryl Christen* 3/11/25  
SMCWD General Manager Date SMCWD Board President Date

*Vice*