

## **Minutes of the Meeting of the Board of Directors of SMCWD**

### **November 12, 2024**

The Board of Directors of the SMCWD met in regular session on Tuesday, November 12, 2024, at 6097 Bennett Valley Road in Santa Rosa, Sonoma County, California. The meeting was called to order at 1:24 p.m. by the Vice President of the Board of Directors, Laurel Christensen.

#### **Roll Call / Minutes:**

Directors present: Chris Ary, Nancee Fox, Laurel Christensen and Ron Cowley

Directors Late: Tom Cronin

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Cowley to approve the minutes of the board meeting of September 10, 2024.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye  
Ayes: 4      Noes: 0      Abstain: 0      Absent: 1

**Public Comment:** None.

#### **Superintendent's Report:**

Director Cowley reported that Saturday November 2<sup>nd</sup>, our line running through the Foster residence was broken by their landscaper. He was able to get an employee from Dario Santiago's company to come out and fix the leak. While digging, the cable with all of our signals to the main tank was severed. Director Cowley contacted our controls person who came out on Sunday and spliced the 12 wire cable back together. Director Cowley purchased a box and lid to be placed over the repair. The Fosters will be invoiced for these expenditures.

Director Cowley contacted Cla-Valve to see if they had any work in our area that we could share the travel expenses with. They did have a job and were able to service our two valves. Operator Hansen worked with the person and was told that some areas of the valves were corroded and ready to burst. The repairs were made. SMCWD has not received an invoice for the services yet.

#### **General Manager's Report:**

The financials for (September and October) were sent with the agenda. Director Christensen reviewed the bank statements prior to the meeting and initialed them at the meeting.

GM checked on the cost for backflow freeze blankets to cover the altitude valves. The smallest runs around \$100 and should be large enough to cover our valves.

GM reported that she transferred \$5,000 from the LAIF to the checking account on November 1<sup>ST</sup>.

M/s/c Directors Ary/Fox to approve all financials.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye  
Ayes: 4      Noes: 0      Abstain: 0      Absent: 1

#### **Director's Report:**

Director Cowley reported that he has not heard from the electrician about reimbursement for the expenses incurred during the operation of the generator.

**Minutes of the Meeting of the Board of Directors of SMCWD**  
**November 12, 2024**

**Old Business:** (President Cronin arrived during this discussion)

Director Cowley reported that while trying to make the repairs on the Foster property, he was unable to locate the valve to turn the water off. He suggested that SMCWD utilize Dario Santiago's services and equipment while they are still in the area working at 5660 Inverness. Director Cowley recommends digging up the valves on the top of Alta Monte, modifying them to be flush with the road and preventing rocks from falling in.

Director Cowley reported that he was no longer concerned about the valve that only turned 14 times. He was able to close the valve while the blow off was open. No water flowed through.

**New Business:**

GM included a comparison of PG&E charges for the last five years and the current year to date. There was discussion on whether there is a way to program our pumping to not occur in peak hours unless there is an emergency. PG&E will be contacted to inquire about different programs that may benefit us. The controls person will also be contacted to see if changing our programming in some way could decrease the peak hours usage. i.e. run two pumps for 4 hours as opposed to one pump for 8 hours; Changing our setting that calls for water to be pumped to 69% instead of 59%.

GM reported that our mail gets wet during the rainy season. Operator Hansen and Director Cowley discussed building some sort of cover. The general consensus was that we should buy a new mailbox.

Vice President Christensen reported that she reviewed the audit and there was an error on the Property Tax portion in the notes that needs to be corrected. She stated that the internal control language is standard terminology used in audit reports of small businesses. She asked the GM to have a final report sent directly to her so she can forward to the County as requested by Erick Roeser.

M/s/c Directors Cowley/Ary to adjourn the meeting at 2:37 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

*Yancy Johnson*  
SMCWD General Manager

*1/14/25*  
Date

Approved by:

*Tom Cren*  
SMCWD Board President

*1/14/25*  
Date