

Minutes of the Meeting of the Board of Directors of SMCWD September 10, 2024

The Board of Directors of the SMCWD met in regular session on Tuesday, September 10, 2024, at 6097 Bennett Valley Road in Santa Rosa, Sonoma County, California. The meeting was called to order at 1:27 p.m. by the President of the Board of Directors, Tom Cronin.

Roll Call / Minutes:

Directors present: Tom Cronin, Chris Ary, Nancee Fox, Laurel Christensen and Ron Cowley

Directors Absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Christensen/Ary to approve the minutes of the board meeting of July 10, 2024.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Public Comment: None.

Superintendent's Report:

Director Cowley reported that he and Operator Hansen flushed the hydrants and blow off on Skye.

Azteca Landscape has cleared all the tank yards and around the propane tank of weeds, scrub oaks, poison oak, etc. They hauled the debris off. We have not received an invoice for the job yet.

There was discussion on the covers for the altitude valves. GM will look into the cost to purchase and the expected life span.

Operator Hansen is still having problems getting a well level reading for the standby well. He has a plan to set up a recirculating system. He asked the GM to order the well cleaner pellets that he used a few months ago.

Director Cowley reported that he and Operator Hansen purchased some grout to fill in the holes that they drilled into the standby well head area when they thought they had to chip all the cement out. They felt this was necessary to protect the ground under the cement from eroding during the rainy season.

General Manager's Report:

Director Christensen reported that she had contacted the selling agent for 5540 Inverness to obtain information on the closing date of escrow. The agent was willing to include the amount due for water usage in the escrow settlement and asked that an invoice be provided to her. GM will send the agent an estimated usage amount for September.

GM reported that she received an email from one of our customers stating that she tried to call the district phone but the machine went directly to voice mail but did not record anything. GM purchased a new phone with answering machine and that solved the problem.

M/s/c Directors Christensen/Fox to approve all financials.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent :0

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Director's Report:

Director Christensen reported that she has emailed with Erick Roeser (Sonoma County Auditor/Controller) in relation to changing our audit period. His preference is to recommend a five year audit after reviewing SMCWD's biennial audit through 6/30/2024.

Director Fox reported that she was contacted by her neighbor about the color of the water. The water is orange but clears up after running for a while. It was decided to open the blow off at the top of Skye and flush the line.

Old Business:

Director Cowley reported that he had not done anything since the last meeting in regards to the valve exercising. He will research why one valve closes after 19 turns and another one of the same size closes with 12 turns.

Director Cowley reported that the tank cleaning was done and we had to pay for an extra day due to the sediment being waist level in some areas of the main tank. He recommends that the main tank be cleaned every 2 ½ years and all other tanks every 5 years.

New Business:

Director Cowley reported that during the tank cleaning, we had a power outage. The generator was run to keep water in the tanks for cleaning. It was not wired correctly resulting in 220V going to a 110v outlet. SMCWD lost the chlorinator pump PT35; Lost the float switches to the contact tank; Lost control signal for the chlorinator pump to run on demand. Jerry and Don's (JDY) did the repairs necessary to get us fully operating in auto.

The electrician is willing to submit a claim on his insurance but first SMCWD will try to submit a claim to PG&E. Director Christiansen will forward the PG&E claim form to the GM.

During the troubleshooting at the pumphouse, Gary Mickelson (JDY) noticed a few items that could possibly be issues if the State was to do an inspection. Consensus was to not make corrections now but correct them after an inspection if needed..

GM asked the board how they felt about trying to sell the air conditioner that SMCWD purchased to keep the equipment in the pumphouse from malfunctioning. The GM will try to sell it for \$200 on Marketplace or Craigslist. If it does not sell, we can try again in the spring.

GM updated the board on the lead survey that is due next month. Less than half of our customers have responded with their line size and pipe material.

M/s/c Directors Cowley/Cronin to adjourn the meeting at 2:47 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

	11/12/24		11/12/24
SMCWD General Manager	Date	SMCWD Board President	Date
			