

Minutes of the Meeting of the Board of Directors of SMCWD

March 12, 2024

The Board of Directors of the SMCWD met in regular session on Tuesday, March 12, 2024, at 6097 Bennett Valley Road in Santa Rosa, Sonoma County, California. The meeting was called to order at 1:14 p.m. by the President of the Board of Directors, Tom Cronin.

Roll Call / Minutes:

Directors present: Tom Cronin, Chris Ary, Nancee Fox, Laurel Christensen and Ron Cowley

Directors Absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Fox to approve the minutes of the board meeting of January 9, 2024.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Abstain Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

Public Comment: None.

Superintendent's Report:

Director Cowley reported that he and Operator Hansen flushed most of the lines except Perth. When the Perth line gets flushed, it stirs up a lot of brown water and one of the residents complains.

Director Cowley also reported that the old flow meter was soaked in iron out and the top part of it was placed on the line in the pump house. Operator Hansen will monitor the readings to ensure that it is close to being accurate. The entire flow meter will be changed at some point.

Director Cowley and Operator Hansen changed the meter at 2281 Grange. Only 270 gallons of water registered for the January – February period. The GM called the residents to inquire about their usage and was told that they were using their usual amount of water.

General Manager's Report:

Director Christensen found a couple of issues with the financials that were emailed prior to the meeting. The GM made the changes and the financial documents for the two months (January and February) were approved after the GM reported the changes. Director Christensen reviewed the bank statements and initialed them.

M/s/c Directors Fox/Christensen to approve all financials.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Director's Report:

Director Christensen reported that she had contacted the County regarding the audits / reviews required by laws. It was determined that SMCWD does not qualify to provide a review instead of an audit. She is waiting for an answer on the dollar amount that is in the current law to see if we qualify for changing the audit period from a two-year frequency to every five years.

Minutes of the Meeting of the Board of Directors of SMCWD
March 12, 2024

Old Business:

Director Cowley reported that he and Operator Hansen will take on the task of exercising the valves as time and weather permits.

New Business:

The email from one of customers about fire suppression was discussed. Director Christensen had sent information on this subject in a previously sent email to all customers. Many questions came up i.e. would SMCWD be liable if someone lost their home because we could not provide enough water to run their fire suppression systems? Would an engineer need to be hired to ensure that SMCWD could adequately handle these systems? Does the County permit process check these types of issues before approving a permit? President Cronin volunteered to contact other water districts to inquire how they deal with customers adding fire suppression systems to their homes. Director Christensen volunteered to contact the Bennett Valley Fire Department for their opinion.

SMCWD received a bid from Aqua Tech to clean all our tanks (including the 4 poly tanks) for \$15,050. Additional costs could apply if they have to make any repairs, or the project takes more than two days.

M/s/c Directors Fox/Christensen to approve the bid of \$15,050.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

SMCWD received three bids for repairing the leaking valve on Inverness at the 5508 Inverness fire hydrant tee. The best proposal was received from RCX.

M/s/c Directors Cowley/Fox to award the job to RCX if the area is still some signs of a leak after things dry up. President Cronin will test the water to see if it has chloring in it. If yes, the line has a leak. If not, it is just water seepage.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The board was given a history of the water usage at 2281 Crane Canyon because the meter was continuing to register less and less water. The consensus was that SMCWD will not bill for an estimated amount based on prior years during the same period but use the reading from the new meter that was installed going forward.

M/s/c Directors Christensen/Fox to adjourn the meeting at 2:25 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Vance Vongson
SMCWD General Manager

5/14/24
Date

Approved by:

Tom Cronin
SMCWD Board President

5/14/24
Date