

Minutes of the Meeting of the Board of Directors of SMCWD

July 11, 2023

The Board of Directors of the SMCWD met in regular session on Tuesday, July 11, 2023, at 5503 Inverness Avenue in Santa Rosa, Sonoma County, California. The meeting was called to order at 3:13 p.m. by the Vice President of the Board of Directors, Laurel Christensen.

Roll Call / Minutes:

Directors present: Chris Ary, Nancee Fox, Laurel Christensen and Ron Cowley

Directors Absent: Tom Cronn

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Fox to approve the minutes of the board meeting of May 9, 2023.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Public Comment: None.

Superintendent's Report:

Director Cowley reported that the weeds were chopped and the cost was \$200 but needs to be done again.

GM reported that the test kit for chlorination and all the extra supplies the operator requested to have in stock for the kit came to a total of \$1,075.63.

SMCWD purchased well cleaner and Operator Hansen used it on the standby well. He could not take a well level test with the buildup that was present. He wants to move the access point to a different spot so the measuring device does not get caught on the sides of the well.

General Manager's Report:

The financial documents for the two months (May and June) were delivered with the agenda to all directors. Director Christensen reviewed the bank statements and initialed them.

M/s/c Directors Fox/Ary to approve all financials.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Director's Report:

None.

Old Business:

Director Christensen contacted Bodega Bay Public Utility District to inquire if they have a crew that performs the task of exercising valves and if they contract out to other water districts. They have a crew but they only work for the Bodega Bay and do not contract with others. Director Cowley will contact RH & Sons.

The covered meter at 5602 Inverness is still partially covered and there has been no action taken on this issue.

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Old Business: (cont.)

Per the email approval of three directors and verbal approval from two, Director Cowley met Young's Sheetmetal at the pumphouse. They modified the A/C that was purchased last year to blow the cold air directly into the control panel. The two units that Comcast installed were separated to eliminate them getting too hot next to each other.

The louver on the door does not open anymore. Director Cowley bought a new louver from Graingers that cost \$168 and will only be in the open position.

Director Cowley made a motion to contact Roberts Mechanical to see if they honor the bid of \$486.45 we received to troubleshoot the manual relief damper in the roof of the pumphouse. Seconded by Director Fox.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Absent Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

New Business:

None.

GM reported on a couple of invoice issues that she followed up on.

M/s/c Directors Cowley/Fox to adjourn the meeting at 3:59 p.m.
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Approved by:

SMCWD General Manager Date SMCWD Board Vice President Date