

**Minutes of the Meeting of the Board of Directors of SMCWD**  
**May 9, 2023**

The Board of Directors of the SMCWD met in regular session on Tuesday, May 9, 2023, at 5468 Alta Monte Drive in Santa Rosa, Sonoma County, California. The meeting was called to order at 2:13 p.m. by the President of the Board of Directors, Tom Cronin.

**Roll Call / Minutes:**

Directors present: Tom Cronin, Chris Ary, Nancee Fox, Laurel Christensen and Ron Cowley

Directors Absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Christensen to approve the minutes of the board meeting of March 14, 2023.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5    Noes: 0    Abstain: 0    Absent: 0

**Public Comment:** None.

**Superintendent's Report:**

Director Cowley reported that the weeds in all the tank yards need to be chopped. He suggested using the same gardening service as last year which was \$300. GM stated that there will be a risk assessment on May 24<sup>th</sup> and in the past the weeds were mentioned as a risk.

GM asked the operator what he would like to purchase for the upcoming budget year. He stated that we need a test kit for chlorination that would cost about \$500 and extra items i.e. pillows and viles would be about \$250. These items are required by State regulations.

**General Manager's Report:**

The financial documents for the two months (March and April) were delivered with the agenda to all directors. Director Christensen reviewed the bank statements and initialed them.

M/s/c Directors Christensen/Ary to approve all financials.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5    Noes: 0    Abstain: 0    Absent: 0

**Director's Report:**

None.

**Old Business:**

The valve replacement project was discussed and Director Cowley will talk with Operator Hansen about the need and frequency of flushing and exercising and / or replacing valves. Director Christensen will contact Bodega Bay Public Utility District to see if they have a crew that performs theses duties and if they would consider contracting them out to SMCWD.

The covered meter at 5602 Inverness will be looked at again by President Cronin and Director Cowley.

Two mechanical companies were contacted. GM met them at the pumphouse to look at the current condition of the pumphouse and to make recommendations for lowering the temperature inside the building. The bids were forwarded to the directors and deemed too high with no guarantee that it would stop the alarms from occurring on hot days.

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**Old Business: (cont.)**

There was discussion of dropping the ceiling, adding insulation, building a new wall or adding a whole new building for the controls.

Director Cowley and Director Ary will consult with experts for a recommendation before we make a commitment to spend this amount to be sure it will relieve our high heat equipment failures.

**New Business:**

M/s/c Directors Ary/Fox to approve a resolution for a consolidated election on November 7, 2023.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5            Noes: 0            Abstain: 0            Absent: 0

M/s/c Directors Christensen/Cowley to approve the 2023 -2024 spending plan of \$79,750 in revenues and \$ 79,750 in expenditures.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5            Noes: 0            Abstain: 0            Absent: 0

The customers whose meter is in the well yard on Venado sent an email stating that there was a strong chlorine smell in their water and that their baby is having a lot of skin issues. GM asked the operator to get a chlorine level at their meter which was 1.1 or well within the acceptable levels. Customer was waiting for Culligan to come to their house as well. The directors felt that they need charcoal filters. GM will follow up to see what Culligan recommended.

The operator and Director Cowley discussed a possible solution would be to add chlorination at the Alta Monte tank with solar. The estimate mentioned was \$5,000 to \$6,000

Director Ary left at this point.

M/s/c Directors Cowley/Fox to adjourn the meeting at 3:33 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 4            Noes: 0            Abstain: 0            Absent: 1

Minutes submitted by:

*Vance Johnson*  
SMCWD            General Manager

2/11/23  
Date

Approved by:

*Deean Christensen*  
SMCWD            Board, President  
Date  
*Vice*