

## **Minutes of the Meeting of the Board of Directors of SMCWD November 9, 2021**

The Board of Directors of the SMCWD met in regular session on Tuesday, November 9, 2021, at 5468 Alta Monte Drive in Santa Rosa, Sonoma County, California. The meeting was called to order at 7:05 p.m. by the President of the Board of Directors, Tom Cronin.

### **Roll Call / Minutes:**

Directors participating: Tom Cronin, Ron Cowley, Chris Ary, Nancee Fox and Laurel Christensen (via phone)

Directors Absent: None

Staff and Guests participating: Janice Jonson (GM)

M/s/c Directors Ary/Fox to approve the minutes of the board meeting of September 14, 2021.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Abstain  
Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

**Public Comment:** None

### **Superintendent's Report:**

Director Cowley reported that one of our customers on Perth called to report he had no chlorine residual at his house. The level of chlorine at the tank that feeds his house was adequate. Operator Hanson and Director Cowley will test the level at the meter, blow off the Perth line and test again. Operator Hanson also increased the dosage at the chlorinator.

We have not heard anymore from the customer at 5627 Inverness in regards to her high water usage. She paid the entire bill and has not requested an adjustment. Director Cowley had checked the meter again and it was not spinning. We are assuming she had a leak and had it repaired.

### **General Manager's Report:**

The financial documents for the two months (September and October) were delivered with the agenda to all directors. President Cronin signed the bank statements.

GM reported that Operator Hanson did not get a bacteriological test to the lab for the month of September. SMCWD was issued a citation which involves directly notifying all our customers with an approved format from Waterboards of the error and posting it for a minimum of seven days. There will be a charge assessed in August for the time Waterboards spends overseeing the violation. Operator Hanson stated he would pay for any fees charged.

M/s/c Directors Fox/Ary to approve all financials.  
Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

### **Director's Report:**

Director Fox reported that the SMCWD website states that our meetings are held at 5627 Inverness Avenue. GM will look into it and adjust.

### **Old Business:**

Director Cowley will contact Jake (RH & Sons) to set up the valve replacement date(s).

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**Old Business (cont.):**

Director Cowley reported that the well is maintaining the same levels and recouperation time.

Director Christensen reported she contacted a few different auditing sources. Their prices were over \$6,000 and higher. The average hourly rate is \$300 per hours.

**New Business:**

The topic of our policy for establishing new services to our existing water system was deferred.

There was discussion on our current capital outlay plan and its need for updating. President Cronin will review the current plan and suggested we have a special meeting to make our edits and approve.

Directors Fox and Christensen took their oath of office.

GM reported that one of customers has moved out of the county and have not responded to the invoices sent for their balance of \$93.33.

M/s/c Directors Fox/Ary to write off the balance.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Cowley/Fox to re-elect Tom Cronin as president and Laurel Christensen as vice president.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

M/s/c Directors Ary/Fox to adjourn the meeting at 8:09 p.m.

Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye Christensen; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

Vance VanSon  
SMCWD General Manager

1/11/22  
Date

Tom Cronin  
SMCWD President

1/11/22  
Date