

Minutes of the Meeting of the Board of Directors of SMCWD

March 12, 2019

The Board of Directors of the SMCWD met in regular session on Tuesday, March 12, 2019, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 7:32 p.m. by the President of the Board of Directors, Tom Gillett.

Roll Call / Minutes:

Directors Present: Tom Gillett, Tom Cronin, Ron Cowley and Chris Ary

Directors Absent: Nancee Fox

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Cronin to approve the minutes of the board meeting of January 8, 2019.

Gillett; Aye Cowley; Aye Ary; Aye Fox; Absent Cronin; Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Public Comment:

None.

Superintendent's Report:

Operator Hansen reported to the GM that the poly tanks have not been in use since the new tank was brought on-line. The reading of the chlorine residual is staying steady.

He also stated that the Title 22 testing is due this July or August.

General Manager's Report:

The GM informed the board that Leisure Pool in Rohnert Park has agreed to be our chlorine supplier.

We were contacted by Doug Crawford from the equestrian ranch about the process of becoming a customer of SMCWD. He is researching a five acre parcel (5660 Inverness) for possible purchase. GM sent him excerpts and an application and has not heard anything further.

Director Cowley reported that the fire department inquired about test results of our fire hydrants. They were contacted by an architect who needed this information. The fire department no longer does flow testing of the hydrants but SMCWD has records of the testing of two of the hydrants that were done in 2016 by the fire department. That information was passed on to them and no further contact has been made.

The financial documents for the two months (January and February) were delivered with the agenda to all directors. President Gillett reviewed and initialed the bank statements.

M/s/c Directors Ary/Cronin to approve all financials.

Gillett; Aye Cowley; Aye Ary; Aye Fox; Absent Cronin; Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

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Director's Report:

Director Cronin reported that he thought we could purchase a diesel generator for around \$5,000. Previous discussion on this topic was to look into purchasing a propane generator but Director Cronin was not on the board at the time.

Old Business:

Director Cowley reported that the final inspection on the new tank has been completed. The automatic controls are working and the tank has been our water source since the middle of January. A few more invoices are yet to be received and paid.

New Business:

The board discussed the meter reading process and options for getting the meter reads from the meters that are located at the back portion of the property and not near the road. Radio read meters were suggested and discounts for customers who provide their own reads to the district.

Director Cronin will look into the radio read meters and the GM will put a note in the next invoice to see if anyone is interested in giving SMCWD their meter reads for \$1 credit on their water bill.

GM reported that the JPIA who handles our property insurance is now allowing meters and hydrants to be covered on the policy. GM was asked to get a quote on the additional cost and to see if the valves could be added to the coverage.

RH & Sons gave us a proposal of \$1,040 to exercise our valves, make notes and recommendations and include a drawing of approximate location to landmarks. Jake knows how many turns a valve should make depending upon the size of the line. Each valve box will be cleared of debris and marked with blue paint. Director Cowley will contact them to see if uncovering the valves at the top of Alta Monte is included in the cost. If not included, Director Cronin and Director Cowley will also look for the valves.

M/s/c Directors Cowley/Ary to adjourn the meeting at 8:20 p.m.
Gillett; Aye Cowley; Aye Fox; Absent Ary; Aye Cronin; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Janice Johnson
SMCWD General Manager

5/14/19
Date

Approved by:

Thomas Gillett
SMCWD Board President

5/14/19
Date