

Minutes of the Meeting of the Board of Directors of SMCWD

July 17, 2018

The Board of Directors of the SMCWD met in regular session on Tuesday, July 17, 2018, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 7:08 p.m. by the President of the Board of Directors, Tom Gillett.

Roll Call / Minutes:

Directors Present: Tom Cronin, Ron Cowley, Nancee Fox and Tom Gillett
Directors Absent: Chris Ary (unexcused)

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Fox/Cronin to approve the minutes of the board meeting of May 15, 2018.
Gillett; Aye Cowley; Aye Ary; Absent Fox; Aye Cronin; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Public Comment:

Carl Hendel emailed the GM requesting the district look for a solution to reduce the chlorine level. During the period that the chlorinator was not functioning properly, the high spikes of chlorine destroyed the medium in his system. Director Cronin stated that adding ammonia to the chlorine may be an option. He will research and report his findings.

The possibility of chlorination added to an additional point in the system may be considered in the future.

Superintendent's Report:

The leak at the bottom of the Alta Monte tank got significantly worse. Bob Nyden called Director Cowley to inform him. Rod and Jake from R.H. and Son and Michael from AquaTech came out to access the situation. AquaTech put some boards across the stove that was leaking and added some plugs. They were able to slow the leak but not stop it.

R.H. and Son are going to tie in the two poly tanks as soon as their schedule will allow. Director Cowley will contact MTL to discuss the automation of monitoring the level in the poly tanks so they will not need to be manually operated.

General Manager's Report:

The financial documents for the two months (May & June) were delivered with the agenda to all directors. President Gillett reviewed and initialed the bank statements.

The auditor sent an invoice for 10% of his fee to audit fiscal years 2016/17 and 2017/18.

The directors discussed if the district needed to prepare for the event of PG&E turning the power off. The GM was asked to call PG&E to inform them that SMCWD is the water source that fire departments utilize and without power, the water would not be available. Discussing the situation with Herb Wandel (resident and fireman) was also suggested.

M/s/c Directors Fox/Cronin to approve all financials.
Gillett; Aye Cowley; Aye Ary; Absent Fox; Aye Cronin; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

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Director's Report:

Director Cronin reported that his contact is interested in operating the SMCWD. He is currently in Alaska but would like to see the district.

Old Business:

Due to the increased loss of water from the Alta Monte tank and the possibility of it escalating, the two poly tanks will be put on line as soon as possible. Director Cowley will contact MTL about automating the levels. He will also contact Operator Hanson about taking the water from the Alta Monte tank and filling the poly tanks instead of trucking water in or pumping it in from the pumphouse.

New Business:

Director Cronin's request for a leak adjustment was discussed. SMCWD used a two year average because he was not in the residence long enough to use a three year average. He given the choice of a refund or apply the credit to future bills. He chose to apply the credit of \$770.91 towards future bills.

M/s/c Cowley/Fox to approve an adjustment from \$977.51 to \$206.60.
Gillett; Aye Cowley; Aye Fox; Aye Ary; Absent Cronin; Abstain
Ayes: 3 Noes: 0 Abstain: 1 Absent: 1

M/s/c Directors Cronin/Fox to write off the amount of \$101.64 owed by Bonnie Carroll.
Gillett; Aye Cowley; Aye Fox; Aye Ary; Absent Cronin; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

M/s/c Directors Fox/Cowley to apply for a \$20,000 line of credit for the tank project.
Gillett; Aye Cowley; Aye Fox; Aye Ary; Absent Cronin; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

M/s/c Directors Cowley/Cronin to change the regular board meetings to the second Tuesday of every other month at 7:00PM.
Gillett; Aye Cowley; Aye Fox; Aye Ary; Absent Cronin; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

M/s/c Directors Cowley/Cronin to adjourn the meeting at 8:01 p.m.
Gillett; Aye Cowley; Aye Fox; Aye Ary; Absent Cronin; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Approved by:

Vance Johnson
SMCWD General Manager

9/8/18
Date

[Signature]
SMCWD Board President
VICE

9/8/18
Date