

## **Minutes of the Meeting of the Board of Directors of SMCWD May 16, 2017**

The Board of Directors of the SMCWD met in regular session on Tuesday, May 16, 2017, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 7:00p.m. by the President of the Board of Directors, Tom Gillett.

### **Roll Call / Minutes:**

Directors Present: Tom Gillett, Ron Cowley, Chris Ary, Nancee Fox and Tom Cronin  
Directors Absent: None

Staff and Guests present: Janice Jonson (GM)

M/s/c Directors Ary/Cronin to approve the minutes of the Board meeting of March 11, 2017.  
Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

### **Public Comment:**

Nancee Fox reported that her water heater was causing her hot water to emit an unpleasant odor and inquired if others were familiar with the problem.

### **Superintendent's Report:**

Operator Hansen informed the GM that the flow meter in the pump house was not registering the water flow. He intends to take it apart and investigate.

The altitude valve on the Inverness tank has been working. Director Cowley plans to get a Cla-valve representative to come out to service the valve and provide us with an annual maintenance plan for it.

### **General Manager's Report:**

The financial documents for the two months (March and April) were delivered with the agenda to all directors. President Gillett reviewed and initialed the bank statements.

M/s/c Directors Ary/Fox to approve all financials.  
Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

### **Director's Report:**

Director Cronin reported that he has a meeting set up for the 25<sup>th</sup> with the person he has worked with in the past for grant writing. He was informed that the preliminary research does not look like there is any money available at this time.

Director Cronin reported that Carl Hendel did come to his house and looked at his filtration system after the last meeting.

### **Old Business:**

Director Cowley reported that the plans for the new tank have been submitted to the County for a permit. If the County requires an earthquake valve, we will address it at that time. GM received an application from West America bank for the financing of the purchase but will complete it when we get closer to the start of the project. Director Cowley is getting estimates for the dirt and concrete portion. The actual installation of the tank will be in the fall pending the permit process.

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**Old Business (cont.):**

GM reported that part of the process of placing a well on standby is to have a professional civil engineer prepare a maximum day demand analysis based on 10 years of production data. GM has been in contact with Acme Engineering to prepare this report. Jerry and Don's utilized their services when installing our new well. Gary Mickleson sent the production reports from 2013 to Acme and the GM sent a couple of workbooks with information on total gallons billed. Their hourly billing rate is \$122 per hour and the estimated time is 8 hours or less.

**New Business:**

Russ and Patty Moreci had a huge leak caused by a stuck float on their water fall. They requested an adjustment to the \$5,550.42 invoice that they received. Director Ary stated that the adjusted amount should include something to offset the chlorine used and the electrical charges for pumping all the water that was metered.

M/s/c Directors Ary/Cronin to approve the Moreci's request and adjust the bill to the three year average of \$204.33 plus \$100 for electricity and chlorine.

Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The proposed spending plan was delivered with the board package. The revenue reflected a decrease due to less usage. Total revenue and expenditures of \$72,200.

M/s/c Directors Fox/Ary to approve the spending plan for 2017/2018.

Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

A motion was proposed by Director Cowley to request consolidation with any election that may be held on November 7, 2017 by the County for the purpose of electing District Directors. Seconded by Director Cronin and then adopted on roll call.

Gillett; Aye Cowley; Aye Ary; Aye Fox; Aye Cronin; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

President Gillett suggested that each director be responsible for weed control and observation of the fire hydrants in the district. Gillett will keep an eye on the Perth and bottom of Inverness hydrants, Fox will have the Sky and top of Inverness hydrants; Cowley will have the hydrant in the driveway off of Crane Canyon; Cronin will watch the Venado hydrant and Ary will watch the hydrant by the Alta Monte tank driveway.

M/s/c Directors Cowley/Cronin to adjourn the meeting at 7:59 p.m.

Gillett; Aye Cowley; Aye Fox; Aye Ary; Aye Cronin; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Approved by:

Nanice Larson 7/11/17  
SMCWD General Manager Date

Thomas Cronin 7/11/17  
SMCWD Board President Date