

## **Minutes of the Meeting of the Board of Directors of SMCWD**

### **January 9, 2016**

The Board of Directors of the SMCWD met in regular session on Saturday, January 9, 2016, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 9:10 a.m. by the President of the Board of Directors, Tom Gillett.

#### **Roll Call / Minutes:**

Directors Present: Tom Gillett, Ron Cowley, Stephanie Harris and Chris Ary  
Directors Absent: Russ Moreci (unexcused)

Staff and Guests present: Janice Jonson (GM

M/s/c Directors Ary/Cowley to approve the minutes of the Board meeting of November 14, 2015.  
Gillett; Aye Moreci; Absent Cowley; Aye Ary; Aye Harris: Abstain  
Ayes: 3 Noes: 0 Abstain: 1 Absent: 1

#### **Public Comment:**

None.

#### **Superintendent's Report:**

None.

#### **General Manager's Report:**

The financial documents were delivered with the agenda to all directors.

M/s/c Directors Harris/Ary to approve all financials.  
Gillett; Aye Moreci; Absent Cowley; Aye Ary; Aye Harris: Aye  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

#### **Director's Report:**

None.

#### **Old Business:**

The emergency generator and tank roofs will remain under "Old Business" until further action is taken.

The board discussed the reroofing of the tanks and it was decided to have the company that reroofed the Inverness tank (Excel Roofing) look at the Alta Monte tank during the repair work that will be done. They will be able to determine the amount of damage and price the repairs more accurately during this process.

President Gillett, Director Cowley and the GM met with Ben Campanile (Jerry & Don's) at the Alta Monte tank. Ben agreed to provide a scope of work and cost proposal to add a by-pass valve and liner to the main tank. He brought a representative from the liner company in Cotati with him in order to get an accurate quote for the job. Ben requested that the three valves before the tank be dug up in order to know exacting what direction and depth they would be dealing with.

Director Cowley and the GM did some digging and exposed the valves. They met Ben and the owner of Oak Grove Construction at the site. They also took them to the Inverness tank to look at the repairs needed there. Our operator has not had time to devote an entire day to complete this repair so he asked if we could get a quote from Jerry and Don's. The parts have already been purchased by our operator and he has been reimbursed. Oak Grove Construction was not interested in using those parts. The board

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**Old Business: (cont.)**

discussed how to proceed with this issue. The quote from Jerry and Don's was \$3,220.28. They want the operator to find the time to complete the job with the parts already purchased or he could return the parts and reimburse the SMCWD. SMCWD would then get additional cost proposals for the job.

Jerry and Don's quote for the by-pass valve and liner for the Alta Monte tank was \$36,297.25. Director Cowley volunteered to get prices for tank repairs and by-pass valve from Aqua Tech, Weeks, etc. He may end up getting separate pricing for tank repairs and the by-pass valve portion of the job.

**New Business:**

The SMCWD has been contacted by two different owners of parcels within our district's boundaries. They inquired about the connection fees for SMCWD. The last time these fees were updated was 1993. The GM utilized the networking program of CSDA's to inquire about connection fees of other water districts. A few responded and one option was to take the rate from 1993 and convert it to today's value. That would make the value \$16,547.70.

M/s/c Directors Cowley/Ary to amend our connection fee (storage and transmission) to fifteen thousand dollars (\$15,000.00). President Gillett will update the Addendum 1 of the Rules and Regulations.  
Gillett; Aye Moreci; Absent Cowley; Aye Ary; Aye Harris; Aye  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Operator Hansen indicated on the meter read sheet that several meter boxes needed to have dirt removed from them. Directors Harris and Ary offered to help complete this task. GM gave them meters close to their homes. GM will also clean some of the boxes.

M/s/c Directors Cowley/Ary to adjourn the meeting at 10:08 am.  
Gillett; Aye Moreci; Absent Cowley; Aye Ary; Aye Harris; Aye  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Vanice Johnson

SMCWD General Manager

3/12/16

Date

Approved by:

Thomas C. Gillett

SMCWD Board President

3/12/16

Date