

## **Minutes of the Meeting of the Board of Directors of SMCWD**

### **November 14, 2015**

The Board of Directors of the SMCWD met in regular session on Saturday, November 14, 2015, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 9:06 a.m. by the President of the Board of Directors, Tom Gillett.

#### **Roll Call / Minutes:**

Directors Present: Tom Gillett, Ron Cowley, Russ Moreci and Chris Ary  
Directors Absent: Stephanie Harris (unexcused)

Staff and Guests present: Janice Jonson (GM), Chris Hansen (operator) and Dane Wadle of California Special District Association

M/s/c Directors Moreci/Gillett to approve the minutes of the Board meeting of July 11, 2015.  
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris: Absent  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

#### **Public Comment:**

Dane Wadle (CSDA) spoke about the programs and benefits of being a member of the California Special District Association. He left some literature and asked that we continue our membership. The board thanked him and he left after his presentation.

#### **Superintendent's Report:**

Chris Hansen reported that the well level is stable. He will coordinate with the GM the cleaning of the tanks at the pump house and repairing the by-pass line at the Inverness tank.

He also informed the board that he missed a bac t sample in August due to dropping the sample at the lab and forgetting to take a new one. He will pay the assessment that the State charges for their administrative fees.

Hansen is concerned about the main tank. The boards at the bottom seem to be leaking more. After discussion it was decided that Director Cowley will get a scope of work and budget estimate from Jerry and Don's for a by-pass valve at the main tank and adding a liner.

#### **General Manager's Report:**

The financial documents were delivered with the agenda to all directors.

M/s/c Directors Moreci/Ary to approve all financials.  
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris: Absent  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

#### **Director's Report:**

Director Cowley informed the board that the redwood tanks were treated with linseed oil in August. The pressure was checked at the Moreci residence and was adequate. Director Cowley also stated that even though the Nyden's are busy with their business, they continue to help with SMCWD business and history when asked.

#### **Old Business:**

The emergency generator and tank roofs will remain under "Old Business" until further action is taken.

Adding a liner and/or tank replacement was discussed with the operator before he left the meeting.

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**New Business:**

Director Cowley motioned to re-elect Director Gillett to serve as president for the 2016 year. Seconded by Director Ary. Director Gillett accepted. Adopted on roll call.

Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris; Absent  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

President Gillett motioned to elect Director Ary to serve as vice-president for the 2016 year. Seconded by Director Moreci. Director Ary accepted. Adopted on roll call.

Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris; Absent  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Keith Evans at 1956 Perth requested a billing adjustment for the September – October period. The line from the meter to his house had broken and was replaced.

M/s/c Directors Ary/Cowley to approve the request to adjust the bill according to policy but to eliminate the usage due to the fire that occurred at their residence and add the 2011 year's usage.

Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris; Absent  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

President Gillett asked the GM to research what other small water districts collect for new service connections. She stated she would start by asking CSDA because Dane had indicated they network with their membership.

M/s/c Directors Cowley/Ary to adjourn the meeting at 10:25 am.  
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris; Absent  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Vanice Johnson

SMCWD General Manager

Date

Approved by:

Thomas A. Gillett

SMCWD Board President

1/9/16

Date