

Minutes of the Meeting of the Board of Directors of SMCWD

May 11, 2015

The Board of Directors of the SMCWD met in regular session on Monday, May 11, 2015, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 7:01 p.m. by the President of the Board of Directors, Tom Gillett.

Roll Call / Minutes:

Directors Present: Tom Gillett, Stephanie Harris, Ron Cowley, and Chris Ary
Directors Absent: Russ Moreci, unexcused

Staff and Guests present: Janice Jonson, GM

M/s/c Directors Cowley/Ary to approve the minutes of the Board meeting of March 14, 2015.

Gillett; Aye Moreci; Absent Cowley; Aye Ary; Aye Harris: Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Public Comment: None

Superintendent's Report:

Chris Hansen was not at the meeting but Director Cowley reported that the automatic controls are once again working. Contractors expressed concern as to the effectiveness during inclement weather.

The SMCWD was never provided a schematic of the control panel when the system was installed. The contractor wanted to retain proprietary interest. This resulted in the current situation requiring a lot of time to troubleshoot. Sherwood Electric contacted the manufacturer on several occasions. A custom made control located at the main tank was ordered and calibrated for a cost of around \$1,400. The part was put in place but the system was still not operating automatically. A sensor located in the control panel at the pump house was ordered and put in operation but still not functioning as should be. Sherwood Electric thought the direct burial cable was jeopardized and researched the potential of remote system but that would require a "direct line of sight" between the sensors, which we do not have.

Director Cowley brought an electrician from his job site up to give another opinion. He suggested that we use a pair of the wires located in the direct burial cable to give us the volts needed. That was the action that enabled us to start operating automatically again.

Aqua Tech injected expandable grout in areas of the main tank there were leaking. The cost was \$1,617. The technicians thought the holes were from wood eating beetles. President Gillett and the GM met with ATCO pest service to determine the course of action. The beetles turned out to be sow bugs.

General Manager's Report:

GM reported that two customers had called since the bills for the March – April period were received. They were questioning how they could conserve more than they already are and whether or not the SMCWD was in jeopardy.

The financial documents were delivered with the agenda to all directors. The billing summary was handed out at the meeting.

M/s/c Directors Harris/Ary to approve all financials.

Gillett; Aye Moreci; Absent Cowley; Aye Ary; Aye Harris: Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Director's Report:

None.

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Old Business:

Operator Hansen met a representative from Leete at the pump house in order to obtain an estimate on a generator for our specific needs. We have received the estimate but the board has deferred action on this until such time that the funding would be available.

New Business:

A proposed spending plan was included in the board packet. The revenue from water sales is very conservative because we do not know how much of the water consumption will be decreased due to drought conditions. The testing expenses were increased because several tests will be required during the upcoming fiscal year. The remaining accounts are close to the previous spending plan.

M/s/c Directors Ary/Harris to approve the spending plan with both revenue and expenses being \$65,663.

Gillett; Aye Moreci; Absent Cowley; Aye Ary; Aye Harris; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

President Gillett compiled a rate schedule. He emailed the schedule to board members and the GM prior to the meeting and also handed out hard copies at the meeting. The schedule will become an addendum to our Rules and Regulations. In future, when current prices change, the adjustment will be done on the addendum instead of the individual sections.

Director Harris brought a map of the Highland Estates. She highlighted the plots that are vacant. They most likely would not perk.

GM informed the board that according to policy the tanks are due for linseed oil every three years. The last application was done in June 2011 and they are due. She was directed to get some quotes/bids from painting contractors for the next meeting.

President Gillett handed out three rate analysis scenarios. He would like the board's opinion on planning for a replacement of the 30,000 gallon tank. The goal is to have \$30K in reserves and \$50 for the tank replacement. Each scenario shows when this may occur under the three different rate structures.

The decision of the board was to have the GM get an estimated tank life with reasonable maintenance from both our operator (Hansen) and Michael Johnson from Aqua Tech before deciding if we needed to make any adjustments to our rate structure.

M/s/c Directors Ary/Cowley to adjourn the meeting at 8:15 pm.

Gillett; Aye Moreci; Absent Cowley; Aye Ary; Aye Harris; Aye
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

Minutes submitted by:

Approved by:


SMCWD General Manager

7/11/15
Date


SMCWD Board President

7/11/15
Date