

## **Minutes of the Meeting of the Board of Directors of SMCWD**

### **January 10, 2015**

The Board of Directors of the SMCWD met in regular session on Saturday, January 10, 2015, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 9:01 a.m. by the President of the Board of Directors, Tom Gillett.

#### **Roll Call/Minutes:**

Directors Present: Tom Gillett, Russ Moreci, Ron Cowley, Chris Ary  
Directors Absent: None

Staff and Guests present: Janice Jonson, GM, Chris Hansen, Operator and Stephanie Harris, resident

M/s/c Directors Moreci/Ary to approve the minutes of the Board meeting of November 10, 2014.

Gillett: Aye Moreci Aye: Cowley: Aye Ary: Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

#### **Public Comment:** None

#### **Superintendent's Report:**

Chris Hansen reported that everything is going well. The new flow meter was installed in the pump house and he will try to get the old one operating to use as a backup, if needed. He stated that the water usage was down and that the average daily usage per household was around 120 gallons.

Four quarterly toluene tests have been completed. Hansen asked who would be completing the paperwork to request a waiver of the quarterly testing. The current mandate is testing every six years for toluene. The GM will follow up on this with Karen Bolen.

When the meters were read, Hansen indicated on the meter read sheet that there is a need for new boxes and lids on a few of the meters. He stated that they were not very expensive. The board directed him to purchase three new fiberglass boxes and two cement lids and turn in the invoice for reimbursement.

#### **General Manager's Report:**

A resident contacted SMCWD to find out where to deliver their payment. The box that was at the Nyden's has been taken down and that was where they used to deliver it. The new instructions about the mailbox on Venado had not been mailed out yet.

Director's Ary/Gillett to approve all financials.

Gillett: Aye Moreci: Aye Cowley: Aye Ary: Aye

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

#### **Director's Report:**

President Gillett asked the other members what they wanted to add to the SMCWD website. The only suggestion was to include the meeting agendas by President Gillett.

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**Old Business:**

Operator Hansen stated a 15kw propane generator would be adequate for our needs. He suggested that we contact Leete for an estimate. He also informed the board that he has a personal generator that would be available to the district in an emergency.

The water level in the old well can not be measured because the lining that was put in does not allow access. The new well is holding. Hansen ran the pump for an hour and a half and the water level did not drop. He will measure the level of the new well on a quarterly basis.

There has been no new information from our regulatory State agency in regards to the MCL compliance of the iron and manganese.

**New Business:**

Operator Hansen stated that he has equipment to measure the well levels. The board will not pursue the purchase of a well sounder at this time.

The board discussed the procedure for having water delivered to our tanks in an emergency. Operator Hansen stated that he has established a relationship with Pardini and did not feel there would be a problem in getting water delivered. The district has used Nick Lera in the past as well as Paul Casini most recently.

M/s/c Directors Moreci/Cowley to change the current bank signers on both the Local Agency Investment Fund and the West America checking account to President Thomas Gillett, Director Chris Ary and General Manger Janice Jonson.

Gillett; Aye Moreci: Aye Cowley: Aye Ary: Aye  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

President Gillett asked Stephanie Harris if she would be willing to fill the vacant position on the board. She accepted and will be sworn in at the next meeting.

President Gillett polled the board to see if the meeting start time would benefit members if it were changed to 9:15AM. The board agreed and the time will be in effect for all future meetings.

M/s/c Directors Cowley/Moreci to adjourn the meeting at 10:12 am  
Gillett; Aye Moreci: Aye Cowley: Aye Ary: Aye  
Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Janice Jonson

SMCWD General Manager

3/14/15

Date

Approved by:

Thomas C. Gillett

SMCWD Board President

3/14/15

Date