

## **Minutes of the Meeting of the Board of Directors of SMCWD**

### **July 11, 2015**

The Board of Directors of the SMCWD met in regular session on Saturday, July 11, 2015, at 5627 Inverness Avenue, Santa Rosa, Sonoma County, California. The meeting was called to order at 9:03 a.m. by the President of the Board of Directors, Tom Gillett.

#### **Roll Call / Minutes:**

Directors Present: Tom Gillett, Stephanie Harris, Ron Cowley, Russ Moreci and Chris Ary  
Directors Absent: None

Staff and Guests present: Janice Jonson (GM) and Nancee Fox

M/s/c Directors Harris/Ary to approve the minutes of the Board meeting of May 11, 2015.  
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris: Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

**Public Comment:** Nancy Fox reported that the last two bills that she received did not have a return address on the envelope and she almost threw them away as "junk mail". GM reported that a return address stamp has been ordered and future billings will have the return address stamped on them.

Director Moreci stated that his wife indicated a concern for a loss of pressure at their residence when more than one water source was running. Director Cowley volunteered to measure the pressure at their home.

#### **Superintendent's Report:**

Chris Hansen was not at the meeting but Director Cowley reported that the drain plug (bung) on the Inverness Tank had failed. A few customers had called the President and/or the SMCWD to report water leaking from the tank. Operator Hansen bought a temporary plug that is inflated with a tire pump. He then made a new plug and asked if the GM and Director Cowley would be available to help install the new plug. Hansen let the water level lower before scheduling the repair to avoid dumping too much water. The tank was cleaned while empty, the new plug was inserted and the tank refilled. The materials for the repair were under \$50 and the operator worked 11.5 extra hours for this period.

The cable for the water level indicator got stuck a few times during this period and Operator Hansen fixed it. Hansen informed GM and Director Cowley that the by-pass valve at the Inverness tank will need replacing soon.

Operator Hansen measured the well on 7/6/15. The static level was 23 feet and after pumping for more than an hour, the dynamic level was 45 feet. These are real close to the levels that were reported in January 2015.

#### **General Manager's Report:**

The financial documents were delivered with the agenda to all directors.

M/s/c Directors Ary/Moreci to approve all financials.  
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris: Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

#### **Director's Report:**

None.

#### **Old Business:**

The emergency generator and tank roofs will remain under "Old Business" until further action is taken.

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**New Business:**

A motion was proposed by Director Harris to request consolidation with any election that may be held on November 3, 2015 by the County for the purpose of electing District Directors. Seconded by Director Cowley and then adopted on roll call.

Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

John Tarrant at 4905 Grange requested a billing adjustment for the May – June period. He had a broken pipe that was found by his neighbor. The break was on the neighbor's property and it looked like runoff because of a recent rain. The neighbor fixed the leak for Tarrant.

M/s/c Directors Cowley/Moreci to approve the request to adjust the bill from \$865.60 to \$416.30.  
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Richard Wogish at 5507 Inverness requested a billing adjustment for the January – February period. He had been out of the country for a couple of months and did not get the request done for the last meeting. An irrigation line in his front garden had broken and because of the rains, was not immediately noticed. Customer is a landscape architect and was able to fix the line himself.

M/s/c Directors Cowley/Moreci to approve the request to adjust the bill from \$538.51 to \$225.17.  
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

GM and Director Cowley met with three (3) paint companies to get bids on applying linseed oil to the tanks. The lowest bid did not include materials and the labor portion was \$2,400.00. The board decided that the linseed oil would be purchased by the district and Directors Cowley and Ary volunteered to recruit and oversee day labor to get the tanks treated.

No action was taken on the tank replacement and/or liner addition. The board decided to monitor the condition of the main tank and be ready to put a liner in if an emergency warranted it. The need for a bypass valve at the tank was discussed and decided that this would be beneficial for future times when the main tank would need to be drained for cleaning, repairs, or replacement. Board decided to discuss this more at the next meeting and directed the GM to request that the operator attend.

M/s/c Directors Cowley/Moreci to adjourn the meeting at 9:58 am.  
Gillett; Aye Moreci; Aye Cowley; Aye Ary; Aye Harris; Aye  
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

Minutes submitted by:

Janice Jonson  
SMCWD General Manager

11/14/15  
Date

Approved by:

Thomas A. Gillett  
SMCWD Board President

11/14/15  
Date